How to make an online payment for Department of Environmental Quality – Air Permits.

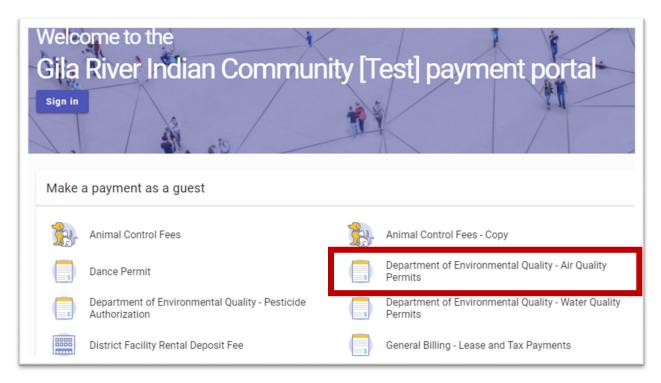
Please ensure to read all directions before submitting payment, if you have any questions about payment, please call GRIC DEQ @ 520-562-2234.

Please process one payment per application or invoice.

- Access the GRIC Payment Portal, then select "Payments"
 - a. You may sign in or Sign up or continue as Guest



2. Select the <u>"Department of Environmental Quality - Air Quality Permits"</u> payment type



3. Update the required contact information



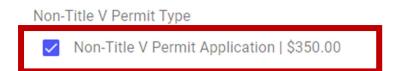
4. Depending on application or invoice type, update the following information accordingly – please input N/A if not applicable.



5. Select the appropriate fee per application or invoice and input in the Amount Section.

In the example below, Non-Title V Permit application fee is \$350, select the Non-Title V Permit application box, scroll down to the amount box, and input \$350.00

Non-Title V Permits

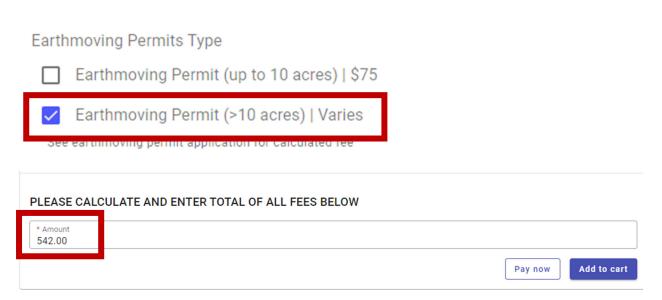


PLEASE CALCULATE AND ENTER TOTAL OF ALL FEES BELOW

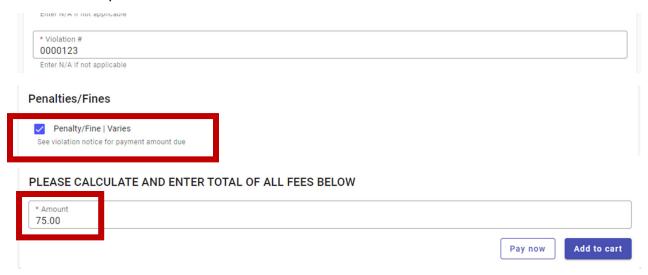


In the example below, Earth Moving Permit / Dust Control Plan fee is \$542, select the Earthmoving Permit >10 acres box, scroll down to the amount box, and input \$542.

Earthmoving Permits



In the example below, invoice received for \$75.00 penalty fee, add the violation # in applicable box, select the Penalty/Fine Fee box, input total to Fee Amount box, and input \$75.00.

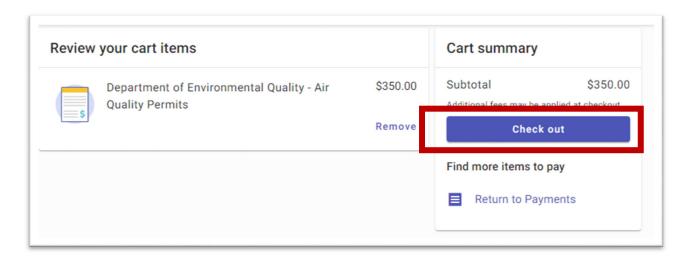


6. Once all the fees has been entered accordingly, select Add to Cart

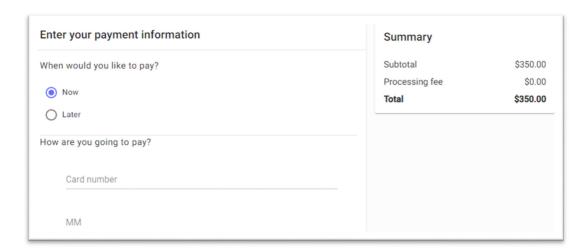
PLEASE CALCULATE AND ENTER TOTAL OF ALL FEES BELOW



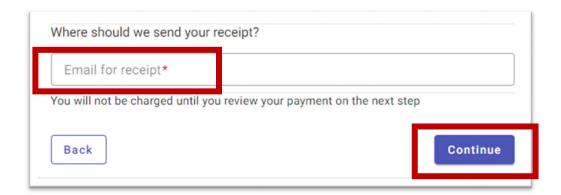
7. Review the cart to ensure all fees have been selected, the select Check Out



8. Input your payment information as instructed



Input an email address that the receipt will be emailed to once payment is processed. The receipt can be sent to multiple emails separated by semicolon; then select Continue.



10. Review payment method, then select Submit payment

